



THE CRAFT & CO

CORPORATE FUNCTIONS

www.thecraftandco.com.au





WELCOME TO THE CRAFT & CO

Here at The Craft & Co, we offer flexible solutions for all of your function needs. We are excited to work with you to create a unique and memorable event. Whether it's an awards night, conference or product launch for 150 guests, or a staff get-together for 20, we will tailor a package to make a function that exceeds your expectations.



Makers Bar

Seated - up to 40

Cocktail - up to 90

Theatre - up to 60

Classroom - up to 20

Looking down onto the busy hustle and bustle of Smith Street is our Makers Bar.

This semi-private space boasts arch windows, filling the space with natural light. Perfect for smaller events.

Features

- > Lift access
- > Wireless microphone
- > Private bar
- > Heating and cooling
- > 55" TV
- > In-house music system



MAKERS HALL

Seated - up to 168 *Cocktail - up to 200*
Theatre - up to 130 *Classroom - up to 70*

Completing our upstairs space is our Makers Hall. This space is suited for larger functions with the flexibility to offer a wide range of seating options. High ceilings with exposed beams and a floor-to-ceiling bookshelf running the entire length give you endless styling opportunities.

Features

- > Lift access
- > Wireless microphone
- > Private bar
- > Heating and cooling
- > 55" TV
- > In-house music system



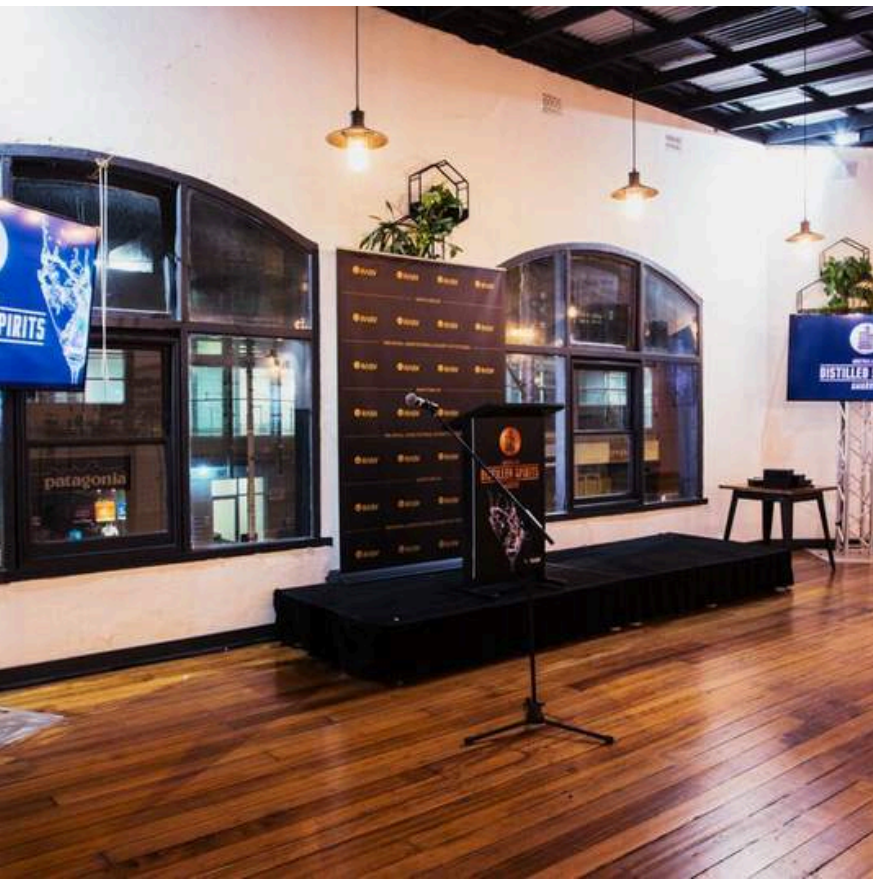


MAKERS BAR & MAKERS HALL

Seated - up to 168

Cocktail - up to 200

Our upstairs spaces can work in perfect unison. The spaces can be used together as a single area or separated to create the perfect place for cocktails and canapes or break out spaces.



FEATURES

- > Lift access
- > Private bar
- > 55" TV
- > Heating and cooling system
- > Wireless microphone
- > In house music

THE DECK

Seated - up to 40

Cocktail - up to 50

The Deck is located on the ground floor and is an enclosed outdoor space. Boasting an abundance of greenery, it is perfect for casual gatherings.

Features

- > Gas heaters
- > Fans
- > Portable speaker





INCLUSIONS

All functions come with the following inclusions.

- > Customised floor plans
- > Use of our on-site furniture
- > All crockery, cutlery and glassware
- > Lift access to our second floor
- > Dedicated functions team to assist with your on-site plans
- > Experienced floor and bar staff
- > Use of our in-house microphone in our upstairs space
- > Use of our mobile 55" TV (compatible with USB and HDMI)
- > Light background music or use of our in house music system (connectable via AUX)

FOOD PACKAGES

BREAKFAST \$30 PER PERSON

Served continental style with a selection of the following items:

- Housemade granola & yoghurt
- Filled pastries
- Fresh seasonal fruit

Tea, Filtered Coffee + Juice included

MORNING/AFTERNOON TEA \$20 PER PERSON

Served grazing or share style with a selection of the following items:

- Pastries
- Fresh Seasonal Fruit

Tea + Coffee available, please see beverage options

MORNING/AFTERNOON TEA \$15 PER PERSON

Cheese, a selection of charcuterie, condiments and crackers served grazing





GRAZING MENU \$40 PER PERSON

Served grazing style with a selection of the following items:

- Mixed salads,
- Assorted sandwiches and baguettes,
- Assorted pizzas
- Chips

Can be served as either lunch or dinner

SHARED MENU \$35 PER PERSON

Served sharing style to communal tables to include:

2 Main dishes,

2 Side dishes,

(menu to be provided closer to function date)

Add dessert option - \$20 per person

Can be served as either lunch or dinner

COCKTAIL PACKAGES

COCKTAIL PACKAGE 1

\$40 PER PERSON

Selection of cheese, charcuterie,
condiments and crackers + a
selection of 4 canapes

Served roaming or the option to serve on a grazing station.

Menu for selections to be provided at time of booking

COCKTAIL PACKAGE 2

\$55 PER PERSON

Selection of cheese, charcuterie,
condiments and crackers + a
selection of 5 canapes + 1
substantial

ADDITIONAL OPTIONS

Canapes \$5 per person per item
Can be added to either cocktail or seated options

Substantial Item \$10 per person per item

Assortment of Pizzas \$20 each

All food packages are fully customisable,
let us know what you're after





CHEESE & CHARCUTERIE STATIONS

Served grazing style with condiments, crackers & seasonal fruits

Small - \$1000 (serves 40)

Medium - \$2000 (serves 80)

Large - \$3000 (serves 150)

BEVERAGE STATION \$15 PER PERSON

Served at a designated area, refreshed as required.

For a maximum of 6 hours, to include:

Filtered coffee, a selection of tea, juice and sparkling water





BEVERAGE PACKAGES

Includes award winning
TC&C beer, cider,
Concrete & Clay wine and
non-alcoholic options

2 hours	\$50pp
3 hours	\$60pp
4 hours	\$70pp
5 hours	\$80pp
6 hours	\$90pp

Additional hours, \$10pp per
hour

EXTRAS

> Add basic spirits to your
beverage package - \$18pp

> Add premium spirits to
your beverage package -
\$25pp

> Add cocktails - from \$15ea
(*Chat to our functions team for
more details*)

AFTER A BAR TAB?

Chat to our functions team for more details



TERMS & CONDITIONS

Please read these terms and conditions carefully prior to making your booking and paying the required deposit. Proceeding with your booking indicates you accept these terms and conditions.

BOOKINGS/DEPOSITS

Securing a function booking at The Craft & Co requires a deposit of 25% based on the selected minimum spend required for your function. Upon receiving this deposit, we will issue you a remittance and confirmation of your booking. This deposit will be deducted from your final invoice.

MENU & GUEST LIST

The menu published is a sample menu only. Menu items are subject to change at The Craft & Co discretion. Dietary requirements will be accommodated upon request prior to the event. Any adjustments to our packages will be subject to timeline restrictions, additional fees and charges. Fees, charges and timeline restrictions are not negotiable. Clients will be advised of the relevant timeline restrictions, fees and charges prior to booking confirmation.

The Craft & Co have the right to refuse any request that has been made after the applicable timeline restrictions including requests on the day of the event. If required an updated menu will be provided for selection to be made no less than 4 weeks prior to your booking date. Confirmation of menus, final guest numbers and dietaries are to be finalised no less than 14 days prior to your booking date. These finalised guest numbers will be the basis of your final invoice, any guest cancellations after this will be charged at the full price per person and these amounts are non-transferable. Any guest additions will incur additional fees. Please note, no food or drink may be taken away at the conclusion of the function.

PAYMENTS

Payment of the finalised invoice must be made no less than 7 days prior to your booking date. The initial deposit will be deducted from the final invoice. Any additional/remaining balance from a bar tab, additional guests or other additions not included in the final

invoice must be paid in full on the night.

SET UP/DECORATIONS

Venue access for all bump in requirements is one (1) hour prior to your function start. Additional set-up time may be approved by your function coordinator. All decorations and set-up for your function are to be completed by your contractors and yourselves during your bump in duration. All decorations, including confetti, must be approved by the function coordinator prior to the booking. Any ceiling fixtures (e.g. floral arrangements, chandeliers, etc.) must be affixed by a professional and comply with OH&S, please note weight restrictions apply to anything being affixed to our trusses. All decorations are at the client's expense. The Craft & Co. staff labour expenses are not included in function decorating or bump-in requirements and or set up. Bump out is to be completed 1 hour post function end time. Additional bump out time may be approved by your function coordinator. Strictly no candles or flames permitted in the Makers Bar Space.

ENTERTAINMENT/AV

Live music is allowed at the client's expense following events team approval. An 11:00pm curfew applies to all live music. For AV needs beyond a music playlist, AV hire will be required, at the client's own expense.

CONDUCT

The Craft & Co practices Responsible Service of Alcohol (RSA), therefore we reserve the right to refuse service of alcohol or close the bar at our discretion. The Craft & Co. is not responsible or liable for the conduct of you or your guests, including any failure to observe any legislative or regulatory license or authorisation.

TIME EXTENSIONS

In the event you wish to extend your booking from its original end time you are required to consult the manager on duty about your options.

PERSONAL PROPERTY

The Craft & Co takes no responsibility for damage or loss of any personal belongings. All items brought into the venue by you or your guests is done so at their discretion. You are solely responsible for all theft, loss, or damage to any property, equipment or merchandise in the venue, as well as any personal items brought into the venue by you or your guests. Collection of all belongings must be done at the conclusion of the function.

CANCELLATIONS

Where a client needs to cancel their booking the following shall apply:- More than 4 months notice – full refund of deposit + payments,- Less than 4 months notice – more than 1 months notice – refund only once the original booked date is re-sold- Less than 1 month notice – more than 14 days – full deposit amount will be retained by The

Craft and Co with no refunds available.- Less than 14 days notice – 50% of your minimum spend will be charged, along with your deposit amount be forfeited Extenuating circumstances will be considered by the venue, at management's discretion.

ADDITIONAL FEES

A fee may apply for any food items to be brought in from outside the venue for consumption during functions. Any additional items you request to bring in outside of this may incur additional fees determined by but not limited to the quantity and require approval from the events team prior to the function.

SOUNDING GOOD SO FAR?

*Get in touch to chat to
us or pop in for a visit!*

CONTACT US

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